

CONTEXT

LETTER

VERSION MAY 18, 2006

GENERAL

OPENING & CLOSING

CONTENT

LAYOUT

DESIGN

QUIT SESSION

MAKE LETTER

GENERAL

subject

reference

date

concerns

residence

language

content type

raw tex xml

alternative

page graphic

copies

 1-10

GENERAL

OPENING & CLOSING

CONTENT

LAYOUT

DESIGN

QUIT SESSION

MAKE LETTER

OPENING & CLOSING

opening

character

unknown formal informal

selection label

greeting

character

formal informal

author

address content

GENERAL

OPENING & CLOSING

CONTENT

LAYOUT

DESIGN

BROWSE FOR FILE

QUIT SESSION

MAKE LETTER

CONTENT

GENERAL

OPENING & CLOSING

CONTENT

LAYOUT

DESIGN

QUIT SESSION

MAKE LETTER

LAYOUT

bodyfonttype modern palatino postscript

bodyfontsize 10pt 11pt 12pt

paper size A4 letter

GENERAL

OPENING & CLOSING

CONTENT

LAYOUT

DESIGN

QUIT SESSION





MAKE LETTER

DESIGN

TRACING

test data yes no
show grid yes no

ADDRESS

lines  1-10
first line  1-10
width  10em-50em
first line  0pt-100pt

REFERENCE

lines  1-5
first line  1-5

HEAD

graphic 

GENERAL

OPENING & CLOSING

CONTENT

LAYOUT

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QUIT SESSION

MAKE LETTER